



U.S. Department
of Transportation
**Federal Highway
Administration**

Memorandum

Subject: **INFORMATION:** TCCC Meeting Minutes

Date: JAN 26 2005

From: *David R. Geiger*
David R. Geiger, P.E.
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Reply to: HIAM-20/HNHI-10
Attn. of:

To: Directors of Field Services
Resource Center Managers
Division Administrators
Federal Lands Highway Division Engineers
TCCC Members

In November 2004, the Transportation Curriculum Coordination Council (TCCC) met with the National Transportation Training Directors (NTTD) and the Technical Training Coordinators (TTC) in Kansas City, Missouri, for the first ever "Partners in Transportation Learning Conference." The goal of each of these groups is to give all employees the skills they need to perform the job duties required of them and this meeting was designed as a forum for addressing common training issues.

In addition to meeting with the other two training organizations, the TCCC's technical panel met to finalize the Core Curriculum Matrix Development, which we are pleased to announce, was recently distributed at the TRB Annual Meeting in January. These matrices are designed to identify core competencies for various disciplines within the following five subject areas: Construction, Employee Development, Maintenance, Materials, and Safety. The goal of the TCCC is to use these matrices to assist its partners in identifying training needs, training gaps, adapting courses developed by individual States for broader distribution, and finally developing new courses that can be used by any State or local entity. The curriculum will also be available for download from the TCCC website at www.nhi.fhwa.dot.gov/tccc.

Attached for your information, are the proceedings from that meeting along with an update on courses being developed. We are also providing you with a current financial breakdown showing FHWA and pooled fund (TPF5-046) accumulation and expenditures. We encourage you to share this document with your colleagues and partners so they may see the commitment that FHWA has set forth and some of the services that the TCCC and FHWA are working to deliver. Please share this information with your State DOT's and thank them for their participation in the TCCC pooled fund project.



If you have any questions or would like to further discuss the highway construction training and certification course information, please do not hesitate to contact Chris Newman at Christopher.Newman@fhwa.dot.gov or (202) 366-2023.

3 Attachments